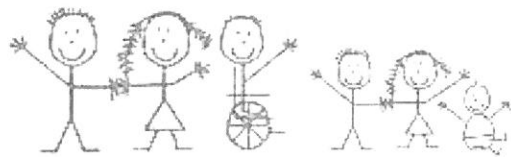


Carterhatch



Infant School

# Carterhatch Infant School

## After School Club Application

## Please read the following information before completing your application for our After School Club.

After School Club is run by members of staff from Carterhatch Infant School. It provides a familiar surrounding with familiar staff to offer childcare at the end of each day for children attending Carterhatch Infant School. A variety of activities will be available each day. To support the needs of our parents the club is offered until two separate times. The current fees for the club are listed below.

Prices	Booked Session	Ad hoc if Space Available
<ul style="list-style-type: none"><li>After School Club until 4:30pm:</li></ul>	£6	£7
<ul style="list-style-type: none"><li>After School Club until 5.30pm:</li></ul>	£7	£8

These fees will be reviewed each July.

Your child will only be able to attend the days you have booked. We may be able to offer additional / Ad hoc days to the ones booked.

### Late Charge Fees

There is a charge for late collections. The current price is £3.50 for every 5 minutes late (rounded to the nearest 5 minutes). This applies to both collection times.

### Payment

- All payments must be made in advance via ParentPay.
- Any sessions you have booked will be chargeable regardless of attendance.
  - This includes if your child is ill and does not come to school/is sent home.
- In line with the schools No Debt Policy, if your ParentPay account is in debt, your child will not be able to attend until payment is received. Repeated failure to pay may result in your child
- being removed from the register.

### Cancellation or Reduction in Days

If you would like to cancel or reduce your days in After School Club, you will need to give 2 weeks notice in writing. You will be charged for any sessions booked within the 2 weeks notice period regardless of attendance.

### General Information

We will provide your child with a snack, but you are more than welcome to send your child with a snack from home. However, please be aware we are a **nut-free school**.

If the club is at capacity, your child will be added to a waiting list and you will be notified when a space becomes available.

**Please complete the application form on the following page.**



### After School Club Application Form

Child's Name: \_\_\_\_\_ Class: \_\_\_\_\_

Any Known Allergies:

Please **only** tick the times you will need the club until:

Day	4:30PM (£6)	5.30PM (£7)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Please confirm the date you would need your child to begin the club below.

Start Date: \_\_\_\_\_

The days and times you have indicated above are what you will be charged for via ParentPay.

**I have read and understood the conditions regarding After School Club Fees and information on the previous page. I agree to keep my ParentPay account in credit.**

Parent/Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**You will receive confirmation from the school office once your child has been put on the register.**